



CARLOS ALBIZU UNIVERSITY
MIAMI CAMPUS
CAMPUS SECURITY POLICY

CARLOS ALBIZU UNIVERSITY (CAU) collects and makes available to the CAU staff, faculty members, and student population all information concerning campus security issues. An annual report of crime statistics is prepared and filed with the Florida Department of Education, and U.S. Department of Education. This report summarizes crime statistics of on-campus crimes, statistics concerning number of arrests for on-campus violations of liquor laws, drug abuse, and weapons possession and is distributed at the beginning of each academic year to all students and personnel via a "Memoranda to the CAU Community". The annual reports are available upon request to prospective new employees and students.

Twenty-four hour, seven days a week security services are provided by Security Services of America. In addition, CAU employs a security staff member from 3:00 p.m. to 11:00 p.m. from Monday through Friday and from 7:00 am. To 3:30 p.m. on Saturday. The security staff and/or personnel on duty will escort any student, staff or faculty member to and from their parked vehicle upon request or as needed.

Reporting of Criminal Action or Emergencies all students and CAU personnel are encouraged to report any crime or suspicious behavior to the CAU Administration Department or Security Officer for proper and further action. Crimes or suspicious behavior can be reported by telephone-at 305-593-1223, extension 174 or in person to Administration Office. Crime and incident report information submitted to the Administration Department or the Security Officer is immediately evaluated and reported to the appropriate authorities, including local police, if appropriate. A timely report of all crimes, including but not limited to the crimes listed below, is disseminated to the CAU community via campus mail.

Murder, forcible and non-forcible sex offenses; robbery; aggravated assault burglary; motor vehicle theft and crimes of murder, forcible rape and aggravated assault that show evidence of prejudice based on race, religion, sexual orientation, or ethnicity as prescribed by the Hate Crimes Statistics Act (28 U.S.C. 534).

Sex offenses should be reported to the Administration Department at 305-593-1223, extension 174, or to the Director of Human Resources at extension 183. Victims of sex offenses will be referred to the Ryder Trauma Center located at Jackson Memorial Hospital at 1800 NW 10th Avenue, Miami, FL 33136, telephone number (305) 585-1152, for assistance, medical treatment, and counseling services.

Policy concerning campus law enforcement: Any violation of federal and/or state laws, municipal ordinances, as well as institutional regulations may be cause for disciplinary and/or judicial -action as outlined in the Disciplinary Policies and Procedures Handbook and the Student Handbooks.

Policy concerning crime reporting: All CAU staff, faculty members and students are encouraged to report; in a timely fashion, any campus crime and crime related problems. Any victim or witness that wishes to report a crime on a voluntary and confidential manner should notify the Administration Department at (305) 593-1223, extension 174. An annual crime and statistic report is distributed at the beginning of each academic session (Spring, Summer and Fall) and is available upon request at the Reception Desk and the Administration Department. The Administration Department of Administration generates this report by September of each year.

Access to Campus Facilities: The campus is accessible to members of the campus community, guests and visitors during normal business hours, Monday through Saturday. After hours access to the campus is available by request and upon proper identification to the security officer and personnel on duty.

Security and Maintenance of Campus Facilities

Building structures, parking areas, and pedestrian walkways are well lighted and maintained. The security and maintenance personnel conduct regular inspections of the exterior lighting and doors to ensure that facilities are working and properly maintained. All of the building's exterior doors are secured and rechecked by security staff on a daily basis and as needed.

Crime Awareness

Employees, faculty members, and students are provided with a copy of the drug and alcohol abuse policy and the concealed weapons policy. Programs on self-awareness are scheduled at the beginning of each academic year and attendance of all students and employees is encouraged. Also, videos and printed materials are available at the Albizu Library.

Weapons Policy The unauthorized use or possession of a weapon, firearm or any other destructive device is prohibited while on school property.

Drug and Alcohol Policy

All students and employees must comply with the CAU Standards of Conduct as shown below. Each student and employee must sign this statement, which becomes a part of his or her permanent file. In addition, each employee and student is provided with a description of legal sanctions under local, state and federal law concerning the use, abuse and/or distribution of illicit drugs. A detailed description of health risks associated with the use of illicit drugs and the abuse of alcohol and a description of drug and alcohol counseling, treatment or rehabilitation programs are available.

Standards of Conduct.

1. I agree to attend the CAU in a complete state of sobriety.
2. I understand that CAU, as an institution of higher learning, serves as a model in maintaining its Facilities free of drugs and alcohol use/abuse.
3. I understand that using illicit drugs or abuse of alcohol may result in the termination and/or Separation from CAU.
4. I understand that all activities involving drugs and alcohol within the facilities of CAU are strictly prohibited. Any violation shall be reported to the Chancellor's or the President's Office.

Standards of Conduct (continued)

5. I understand that if I have knowledge of a co-worker or a student who is being affected by consumption of illicit drugs or abuse alcohol, I shall make such information known to my supervisor or the Chancellor and President.
6. I understand that legal sanctions involved in the distribution of drugs are severe and that any arrest for crimes related to drugs or alcohol will result in the reevaluation of my status as an employee or student of CAU.
7. I understand that the use of legal or illegal drugs can be hazardous to my health or the health of my family. I understand that I may obtain a manual from the Albizu Library explaining the legal consequences and the health hazards regarding the abuse of drugs or alcohol.
8. I understand that in the event that I need help and orientation regarding drugs and alcohol, CAU will provide me, free of charge, with referral services.

Crime Information and Statistics

CAMPUS REPORTED CRIMINAL ACTIVITY: 1999 - 2001

CRIMINAL OFFENSES	2006	2007	2008
Murder/Non-negligent Manslaughter	0	0	0
Forcible Sex Offenses (including forcible rape)	0	0	0
Non-forcible Sex Offenses	0	0	0
Robbery	1	3	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Larceny / Theft Offenses	0	0	2
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Negligent Manslaughter	0	0	0
CRIME			
Liquor law violations	0	0	0
Drug law violations	0	0	0
Illegal weapons possessions	0	0	0

Sexual Offense Protocol Special assistance is available to students, staff and faculty member victims of sexual offenses. Such assistance is available at the guardhouse, located at the entrance of the building, the Administration Department, and the Human Resources Department.

Upon receiving an allegation for a sexual offense, an immediate assessment is made to determine if the victim or others are in danger, seriously injured, or traumatized to contact the appropriate authorities and personnel. When the immediate danger is past, a referral for a Rape Crisis Counselor will be recommended. Copies of the CAU sexual harassment policy are available upon request at the Human Resources Department.